



# Town of Turner, Maine

11 Turner Center Rd. Turner, Maine 04282 – 207-225-3414 - [www.turnermaine.com](http://www.turnermaine.com)

## **Request for Proposals: 2023 Grounds Maintenance**

The Town of Turner invites qualified bidders to submit proposals for the maintenance of the public grassed areas listed during the 2023 mowing season. The successful proposal will meet the performance specifications outlined below. Sealed bids will be accepted until 2:00 p.m. on Monday, April 17, at which time they will be publicly opened and read aloud. Once collected, the proposals will be reviewed by the Turner Board of Selectmen during their regularly-scheduled meeting that night. The bid will be awarded as soon as the Board of Selectmen make a determination on which bid best fits the town's needs.

By submitting a bid in accordance with these specifications, and/or upon invitation to bid, the bidder specifically agrees that the Town of Turner shall have the right to accept or reject any and all bids for any reason, whenever the Municipal Officers, in their sole discretion, deem it in the best interest of the Town of Turner.

### **Bid Specifications**

1. The season shall consist of the period from April 18, 2023 to October 31, 2023, or as areas require mowing. We expect the start time in the spring to include cleanup of each cemetery site - raking and debris removal as may be required. The public sports fields on Cobb Road and at the BQMC on Howes Corner Road will require special attention throughout the mowing season to allow for a reasonable play for practices and games, and shall be coordinated with Turner Athletic Association. The contractor shall maintain regular contact with TAA to ensure the fields are in playable condition for all scheduled activities. The Town also requires that flags supplied by the Town be placed on approximately 30 Veterans graves and two monuments before Memorial Day.

2. The following public, municipal, locations are included as part of this contracted agreement:

### **HIGH PRIORITY (MUST BE COMPLETED EVERY 4-5 DAYS, OR AS NEEDED)**

- **Turner Sports Fields:**
  - **Cobb Road Sports Fields**– Cobb Road includes trimming around the fence
  - **Boofy Quimby Memorial Center** – All Sports Fields, play areas and area south and east of the building – Howes Corner Road, including trimming around the fence

### **MEDIUM PRIORITY (MUST REMAIN PRESENTABLE, NO LONGER THAN 5 INCHES IN LENGTH)**

- **Cemeteries:**
  - **Conant Family** – Conant Road beyond the Seaplane Base
  - **Wood Street** – Wood Street south end
  - **Wilson Hill Road** - Sign reads "Olde French Cemetery"
  - **West Turner** – Off the East Hebron Road
  - **General Turner Hill** – General Turner Hill Road

- **Harlow Family** – Auburn Road
- **Bear Pond** – Bear Pond Road
- **“Welcome to Turner” sign located on Route 4/Conant Road intersection** -Turner/Auburn Line.
- **“Welcome to Turner” Sign** – located on Route 4 near the Livermore Town Line
- **Town Beach** – Beach area inside and outside the fence and areas around the parking lot and along Route 219/Bear Pond Rd and Beach Street (Neighbor mows the field behind the logs). Rake beach monthly (Town has York Rake, if needed).
- **Triangles – at Intersections**
  - Turner Center Road (Rte 117) & Upper Street
  - Allen Road and East Hebron Road
  - Bean Street and Bear Pond Road
  - Mancine Road and Buckfield Road
  - Fish Street onto North Parish Road - Bamboo located on the north side cut when needed.
- **Public Works Garage** – lawn areas and septic system site – Pit Road
- **Transfer Station gate area, along road sides, and area around the station, containers, and storage sheds** – Snell Hill Road
- **Town Office Area** – Turner Center Road (Not including flower beds)
- **Nickerson Overlook** – Turner Center Road & Main Street, northeast corner
- **Philip Bryant Memorial Park** – Southeast corner of the Main Street Bridge.
- **Vacant Lot** – North West corner of the intersection of North Main Street and Turner Center Road
- **Cattle Pound** – Corner of General Turner Hill Road and Kennebec Trail
- **Leavitt Institute** – Grassed area between school driveway and building only.
- **Old Town House and Natural History Club** buildings – and vacant lot between them - Turner Center Road
- **Community House** – Intersection of Howes Corner Road/Mill Hill Road
- **Village Fire Station** - General Turner Hill Road including the back yard

**LOWER PRIORITY (MAINTAIN A PRESENTABLE LENGTH, AS NEEDED)**

- **South End Fire Station** - Fern Street
- **Nezinscot River Boat Landing** – Turner Center Road
- **Pleasant Pond Boat Landing** – Pleasant Pond Road
- **Corn Shop Trail** - Mill Hill Road (also trim overhanging branches, as needed)
- **Sidewalk/Guardrails** – Approaches to Nezinscot River Bridge on North Parish Road

3. Work shall consist of preseason raking and cleaning each area as needed, and mowing, trimming and raking as necessary throughout the season, and removal of all brush. Brush/tree growth within Cemetery grave areas and Corn Shop Trail. Grass areas shall be maintained in a neat appearance at all times (less than three (3) inches tall and no lower than one (1) inch). Additional attention must be made to all public sports fields (Cobb Road/BQMC) in order to facilitate suitable playing condition.

4. Payments shall be prorated monthly over the length of the contract, upon satisfactory completion of the required work with six equal payments May 31 through October 31.

5. The successful bidder specifically agrees that he/she shall be an independent contractor and not an employee of the Town for the purpose of completing the requested work herein described, and the bidder shall be fully responsible for all labor, equipment, and supplies to accomplish the scope of work. The successful bidder shall provide a certificate of insurance covering workers compensation and liability coverage naming the Town of Turner as ***Additional Insured*** (not Certificate Holder) before commencing work.
6. Additional requests for work by the Town shall be authorized in writing by the Town Manager and subject to additional compensation as negotiated at the time of request.
7. Each bidder shall review each of the locations to reasonably submit a bid covering all the sites and the associated work.
8. Each bidder shall submit a list of equipment to be used in completing the specified work, number of employees, and the names and contact information for three customers serviced during the 2022 season.

#### **ADDITIONAL BID REQUEST: CAPPED LANDFILL**

1. The Town of Turner is also interested in receiving a bid for a one time seasonal mowing of landfill cap, located at the Turner Transfer Station and Recycling Center. This area shall be reviewed by each bidder and shall be mowed after August 15, 2023 and before October 1, 2023. The bid price submitted shall include all labor, equipment and supplies and the bidder agrees that he/she shall be an independent contractor and not an employee of the Town for the purpose of completing the work herein. This bid may be awarded in conjunction with the other mowing bid or as a separate bid, and will be awarded as the Turner Board of Selectmen deem in the best interest of the Town of Turner.

#### **Submission**

All bids must be submitted in a sealed, clearly marked (**Grounds Maintenance Bid**), envelope to the Turner Town Office by 2:00 p.m. on April 17, 2023. All bids will be publicly opened at that time. Additional copies of these specifications for the 2023 season are available upon request at the Town Office or online at [www.turnermaine.com](http://www.turnermaine.com). Please forward bids to: **Town of Turner, 11 Turner Center Rd, Turner, Maine 04282**. Bids may be emailed to [manager@megalink.net](mailto:manager@megalink.net). The Town of Turner reserves the right to accept or reject any or all bids at the sole discretion of the Municipal Officers, as they deem in the best interest of the Town of Turner.

**Town of Turner**  
**Bid Submission Form – Grounds Maintenance**

**Company Name/Contact:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**References:** \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

\_\_\_\_\_  
Name \_\_\_\_\_ Phone Number \_\_\_\_\_

\_\_\_\_\_  
Name \_\_\_\_\_ Phone Number \_\_\_\_\_

**Bid Amounts:**      **Grassed Areas \$** \_\_\_\_\_      **Landfill \$** \_\_\_\_\_

**Number of Employees:** \_\_\_\_\_

**Please Return This Form to:**

**Town of Turner**  
**11 Turner Center Road**  
**Turner, ME 04282**

**Email: [manager@megalink.net](mailto:manager@megalink.net)**

**Reminder – Attach Equipment List and Insurance Documentation to Bid Form**