

BOARD OF SELECTMEN MEETING
MONDAY, JUNE 20, 2016 @ 6:30pm

1. **Call to Order and Pledge of Allegiance:** Mr. Kurt Youland called the meeting to order at 6:30pm and the Pledge of Allegiance was said. Present: Mr. Steve Maheu, Mr. Kevin Nichols, Mr. Kurt Youland, Mr. Ralph Caldwell, Mr. Angelo Terreri, Mr. Kurt Schaub. Guest: Mike Gotto, John Maloney and Leland Searles.
2. **Adjustments to the Agenda:** None
3. **Strawberry Avenue Presentation – Mike Gotto/John Maloney: 3-1: Consent Agreement:** John Maloney handed out a copy of an Administrative Consent Agreement for the board to review. Over the years the property and road have been subject of numerous approvals by both the Planning Board and Code Enforcement Officer. Certain conditions and commitments from a prior owner were adhered to while others were not. The property was foreclosed on and became bank owned. The individual who purchased it from the bank, would like to resolve the multiple nonconformities on the property and engaged Mike Gotto to assist. Over the past year Mike has met with Planner John Maloney, Code Officer Roger Williams and Town Manager Kurt Schaub to develop a Consent Agreement, which is what John Maloney handed out. Motion and second to accept Administration Consent Agreement as presented. 3 in favor: Steve, Kevin, and Terry. 1 opposed, Ras, and 1 abstained, Kurt.
4. **Public Works Report: 4-1: Written Report:** Mr. Moultrie's final work day was Thursday, June 16th, he will remain on the payroll through the end of the month due to vacation and accrued compensatory time. All keys, phone, credit cards and necessary records have been turned over to the town manager. The truck that was assigned to Mr. Moultrie has been left in the Public Works Garage. Reviewed condition of Highway Equipment with Mr. Leland Searles. There was a motion and second to put Truck #1 out to bid as surplus. Unanimous vote.
5. **Public Works Reorganization: 5-1: Organizational Plan:** Motion and second to enter into Executive Session pursuant to 1 M.R.S.A. 405(6) (A) Personnel Matter at 7:20pm, unanimous vote. Motion and second to exit executive at 7:27, unanimous vote. Motion and second to adopt Public Works Transition:
 - a. Department shall be renamed Highway Department
 - b. Highway Department will be led by the Highway Department Manager
 - c. Board of Selectmen will collectively serve as Road Commissioner
 - d. Leland Searles is appointed Highway Department Manager, who will plan, direct and take part in all departmental work, in conjunction with the Board of Selectmen and Town Manager.
 - e. The Highway Department Manager will be assisted by the Town Manager on matters related to Human Resources, bidding, budgeting, and reporting.

- f. Town Manager shall supervise Highway Department employees in the absence of the Highway Department Manager.
 - g. Highway Department will consist of the Manager, two full time Equipment Operator/Laborers and part-time support, as needed.
- 6. **Official Appointments for 2016-2017:** Kurt Schaub presented to the Board a list of appointments. Changes to list were a motion and second to appoint Mr. Kevin Nichols as the Constable, 4 in favor of appointing Mr. Kevin Nichols as constable. Tabled voting on Alternate Animal Control Officer. The remainder of the list was voted on an individual basis, but all were motioned and seconded and unanimously approved, individually.
- 7. **Pay Orders for 2016-2017:** Mr. Kurt Schaub presented the board with the new pay orders. Motion and second to approve Office Staff and CEO pay orders as presented except for the Town Manager as it was still under review, unanimous vote. Motion and second to approve Highway and Transfer pay orders as presented, unanimous vote. Motion and second to approve Fire and Rescue as presented, except for Fire Chief and Assistant Fire Chief as these are still under review, unanimous vote. Motion and second to approve Flex Benefit pay order as presented, unanimous vote. Motion and second to approve the Longevity schedule for Highway as presented, 4 voted in favor, 1 opposed.
- 8. **Town Manager's Report: 8-1: Planner Contract:** Motion and second to accept the Planner Contract as presented, unanimous vote. **8-2: MSAD 52 Subsidy Return:** Correspondence from Superintendent Henry Allberti requests the board's instruction on whether the board would like the subsidy funds returned or applied. Motion and second to have MSAD 52 return the funds by check, unanimous vote. **8-3: Commercial Electrical Inspections:** Roger Williams advised Mr. Kurt Schaub that Maine's Electrical Inspector is requesting that the state assume responsibility for all commercial electrical inspections and permitting. According to Roger the state currently does most of the commercial work in town, so this is not expected to be much of a change. **8-4: Transfer Station Fire:** On Monday, June 13th, a welder from Atlantic Recycling Equipment arrived at the Transfer Station unexpectedly to clean up the welds on our recycling container that the town had previously complained about. He was advised that there was material in the container, but indicated to Mr. Jack Moultrie that they often weld under those conditions. After working down one side, he noticed smoke billowing out of the compactor and called 9-1-1. The town's fire department arrived and separated the container from the compactor and Public Works assisted to pull material from the full container. Andy Valley arrived shortly and was able to empty the contents onto the ground to be fully extinguished. Andy Valley also provided two roll-off containers to store the material until it could be disposed of. Atlantic Recycling has accepted full responsibility for the actions of their welder and they will compensate the town for all costs associated with this incident. **8-5: Financial Statements:** Mr. Kurt Schaub provided the latest financial statements to the board for review. **8-6: Informational Report:** Mr. Kurt Schaub received a call from DOT and because of the asphalt prices,

they can do additional work this year and have planned to shim and place a $\frac{3}{4}$ " overlay on Route 117 from Buckfield east to Route 4. Reminder the office will close at noon on Thursday, June 30th to close the books for fiscal 2016. MSAD 52 settlement conference is presently scheduled for Friday, June 24th.

9. **Consent Agenda:** Motion and second to approve consent agenda as presented, unanimous vote.
10. **Executive Session: Town Manager Evaluation – pursuant to 1 M.R.S.A 405(6) (A) – Personnel:** Motion and second to enter into Executive Session at 8:13pm, unanimous vote.