

**BOARD OF SELECTMEN MEETING MINUTES  
TUESDAY, APRIL 21, 2015**

- 1. Call to Order and Pledge of Allegiance:** Mr. Kurt Youland called the meeting to order at 6:30pm and the Pledge of Allegiance was said. Present: Mr. Kevin Nichols, Mr. Dennis Richardson, Mr. Kurt Youland, Mr. Ralph Caldwell, Mr. Angelo Terreri, Mr. John Moultrie, and Mr. Toby Martin. Guest: Lisa and Steve Bennett.
- 2. Adjustments to the Agenda:** Mr. Youland would like to discuss K & K excise tax. Will include in 6-2 discussion.
- 3. Organizational Meeting:** Please see attached minutes.
- 4. Bid Award – Mowing Contract:** Received two bids: One from Gilbert Lawn Care for \$8,800(Grassed Areas) \$700(Landfill). Second from Northeast Property Maintenance: \$10,925(Grassed Areas) \$575(Landfill). Motion and second to award grassed areas to Gilbert Lawn Care in the amount of \$8,800 and Landfill to Northeast Property for \$575- providing Northeast accepts landfill if not then Landfill will be awarded to Gilbert Lawn Care for \$700. Unanimous vote.
- 5. Old Business: 5-3: Safety Committee:** After lots of discussion on who should draw up policies and enforce them it was motioned and seconded to set up a safety committee to develop a manual so that all departments are uniform. 4 in favor and 1 opposed. Appointed members: Dennis Richardson- Selectmen, Becky Allaire-Office Staff, Russell Roy-Public Works, Ross Gagne-Rescue, and Toby Martin-Rescue.
- 6. Public Works: 6-1: Regular Monthly Report:** Department engaged in the following activities: weather events, pot holes, signage, debris clean up, culvert thawing, and cleanup of sand stock pile. **6-2: Potential Equipment Purchase – K & K Auction:** Board asked Mr. Moultrie to contact K & K to inquire what they have for equipment and prices for budget purposes and bring back to the May 4<sup>th</sup> meeting. Mr. Youland would like to discuss the amount of excise tax K & K pays, this discussion was tabled. **6-3: Road Committee Resignation (Harris Bradeen) and appointment (Richard Keene).** Motion and second to accept Harris Bradeen’s resignation with regret. Unanimous vote. Motion and second to appoint Richard Keene to Road Committee. Unanimous vote.
- 7. Rescue Report: 7-1: Regular Monthly Report:** Will have an open house on May 17<sup>th</sup> from 1pm-4pm.
- 8. Town Manager’s Report: 8-1: Town Meeting Budget Compilation/Update:** Mr. Schaub provided to the board the final rundown of budgets as voted on at Town Meeting. **8-2: Hartford Emergency Services Contracts/Fees:** The 2014-2015 contract and 2015-2016 proposed contract were presented for approval. Motion and second to approve contracts with Hartford for: 2014-2015: \$8,750.00 for Fire Suppression Services and \$6,000.00 for Emergency Medical Services. 2015-2016: \$14,800.00 for Fire Suppression Services and \$11,060.00 for Emergency Medical Services. 4 for 1 opposed. **8-3: Androscoggin County Dispatch Contract:** Mr. Schaub presented the board with a copy

of the 2015 contract. Both the cost and language are identical to the 2014 contract. Motion and second to accept contract as written. Unanimous vote. **8-4: Financial Statements:** Mr. Schaub provided copies of the latest income and expense reports. A representative from the new audit firm spent some time in the office doing some essential restructuring of the General Ledger funds. This work should have been done by the previous audit firm during the conversion from NDS to Trio. The outcome of this is that it will provide for proper accounting of activity that involves various trust and reserve funds, which will help mitigate questions on inter-fund transactions. **8-5: School Budget Referendum Warrant:** Board signed warrant. **8-6: Bear Pond Beach Pass Fee:** Last year the cost of the passes was \$10 and 374 were sold. The operating costs were roughly \$4,200.00. If the intention is for revenues to cover the operating cost then the price of passes should be increased to \$12.00. Motion and second to increase cost of beach passes to \$12.00. Unanimous vote. Will begin selling Beach passes on May 11<sup>th</sup>. **8-7: Informational Report:** Mr. Schaub provided the board with a list of current appointments for your review, to be addressed in May. Mr. Schaub mentioned to the board about giving some thought to having a staff member remain in the office on the afternoon of Friday, May 1<sup>st</sup>. After some discussion the closing ½ day on Fridays will no longer be in effective. The two full time employees will rotate Fridays until July 1st so that the office can remain open on Friday afternoons. Starting July 1<sup>st</sup> office staff will resume regular office coverage: 2-40 hour a week staff, 1-32 hour a week staff, and 1-20 hour a week staff as voted on at Town Meeting.

**9. Liaison Report:** Nothing except for Road Committee: Meeting on April 29<sup>th</sup>.

**10. Consent Agenda:** Motion and second to accept consent agenda. Unanimous vote.

**11. Adjournment:** Meeting adjourned at 9:30pm.

**Respectfully submitted,**  
**Rebecca M. Allaire**