

**BOARD OF SELECTMEN MEETING**  
**MONDAY, MAY 21, 2018**  
**6:30PM**

- 1. Call to Order and Pledge of Allegiance:** Mr. Kurt Youland called the meeting to order at 6:40pm and the Pledge of Allegiance was said. Present: Steve Maheu, Kevin Nichols, Kurt Youland, Warren Hood, Angelo Terreri, Kurt Schaub, Lisa Bennett, Leland Searles, and Ross Gagne.
- 2. Adjustments to the Agenda:** Add Ambulance remount as 7-3, office hours as 9-7.
- 3. Organizational Meeting: 1: Election of Officers:** Nomination, Kurt Youland as chair, second and unanimous vote. Nomination, Angelo Terreri as vice-chair, second and unanimous vote. **2: Adoption of Rules and Procedures: Robert Rules of Order:** Motion and second to adopt Robert Rules of Order, unanimous vote. **3: Adoption of the Municipal Officers Manual:** Motion and second to adopt the municipal officers manual, unanimous vote. **4: Appointment to AVCOG General Assembly:** Motion and second to appoint Town Manager, Kurt Schaub and Selectmen, Kevin Nichols, unanimous vote. **5: Appointment of Liaisons for Boards and Committees:** Motion and second to keep the same as last year, unanimous vote. **6: Authority of the Chairman – Setting of the Agenda:** Motion and second to approve chairman authority to set the agenda, unanimous vote. **7: Tax Receipting Policy Review:** Motion and second to accept tax receipting policy as presented, unanimous vote. **8: Disbursement Review/Weekly Payroll Authorization/State Fee Payment:** Motion and second to approve as presented, unanimous vote. **9: Policy for contacting Town Attorney:** Motion and second to approve as presented, unanimous vote.
- 4. Planning Board: 4-1: New Member Appointment:** Will discuss in an Executive Session
- 5. Surplus Equipment Bids: 5-1: Review Bids:** Board reviewed bids: **5-2: Action as Warranted:** Motion and second to award bid for the Ford F-350 to David Richardson Excavating and Sales - \$4,800.00, 4 in favor and Kurt Youland abstained. Motion and second not to sell the Blaw-Knox Paver at this time, unanimous vote.
- 6. Highway Department Report: 6-1: Regular Monthly Report:** Sweeping is complete, working on ditching to get ready for paving. **6-2: Staffing:** Resignations were submitted by Assistant Manager, Jake Gilbert and regular Part-timer Dan Boothby. Discussion tabled for Executive Session. **6-3: Paving and Construction:** A suggestion has been made to add the entrance to Little Wilson Pond Road and delete Young's Road.
- 7. Androscoggin County Hazard Mitigation Plan:** The plan was presented to the board for review. Motion and second to adopt the plan, unanimous plan. **7-3: Remount for Ambulance:** Motion and second to pay for remount now, unanimous vote. Motion and second to purchase new ambulance for \$84,501, unanimous vote.
- 8. Code Enforcement Officer's Report: 8-1: Regular Monthly Report:** Board provided a copy of the report for review.

- 9. Town Manager's Report:** **9-1: Financial Statements:** Latest summary provided for review. **9-2: Town Beach Opening:** The Town Beach will open as usual on Friday, May 25<sup>th</sup> and remain open through Labor Day. **9-3: Pay Rate Order:** Motion and second to bring the returning beach attendant up to \$10.25 an hour, 3 in favor, 2 opposed. **9-4: Natural History Club:** The Natural History Club has been notified that an Annual Meeting will take place on May 29<sup>th</sup>, the expectation is that they will elect officers and take whatever votes are necessary to dissolve the club. If they vote to offer the clubhouse to the town, which would be consistent with their by-laws, a Town Meeting vote is required in order to accept. **9-5: Solid Waste/Recycling:** The board asked to table this discussion and asked that Mr. Kurt Schaub get more information. **9-6: Informational Meeting:** Motion and second on Tuesday following a Monday holiday that the office operate regular business hours 8-4:30, unanimous vote.
- 10. Consent Agenda:** Motion and second to accept consent agenda, unanimous vote.
- 11. Executive Session – Personnel – Highway Department – pursuant to 1 M.R.S.A. 405 (6)(A):** Motion and second to enter into executive session at 8:10pm, unanimous vote. Motion and second to exit executive session at 8:50pm, unanimous vote. Motion and second to ask Russell Pack to serve on the Planning Board, 4 in favor, 1 abstained.
- 12. Adjournment:** Motion and second to adjourn the meeting at 8:50pm, unanimous vote.

Respectfully submitted,  
Rebecca M. Allaire, CCM