

**BOARD OF SELECTMEN MEETING MINUTES  
MONDAY, AUGUST 21, 2017**

1. **Call to Order and Pledge of Allegiance:** Mr. Youland called the meeting to order at 6:30pm and the Pledge of Allegiance was said. Present: Mr. Steve Maheu, Mr. Kurt Youland, Mr. Warren Hood, Mr. Angelo Terreri, Mr. Kurt Schaub, Leland Searles. Absent: Mr. Kevin Nichols. Guest: Ian Leadbetter
2. **Adjustments to the Agenda:** No adjustments
3. **Ian Leadbetter – Eagle Scout Project: 3-1: Presentation:** Ian handed out his Eagle Scout Service Project Proposal for the boards review. Ian plans to clean stones and brush in the General Turner Hill Cemetery. Ian will fundraise for supplies and equipment needed for this project. Would like to start project in October. **3-2: Action as Warranted:** Motion and second to approve project proposal, unanimous vote.
4. **Highway Department Report: 4-1: Regular Monthly Report:** Leland provided to the board a list of completed projects and work completed on the vehicles.
5. **Code Enforcement Officer's Report:** Bob Boutin's regular monthly reported was presented to the board for review. Ken Pratt went over some tools with Bob on how to handle complaints. The board has asked that Carlton Enos attend the next meeting to discuss his property at 497 Plains Road.
6. **Town Manager's Report: 6-1: Little Wilson Pond Road Culvert:** The Army Corps of Engineers approved the Town's permit application for this project and St. Laurent and Son is on track to get this project done in mid-September. **6-2: Bell Installation:** Kurt Schaub has taken the plan and met with two additional vendors; Gagne and Son, and Swenson, both of which are interested in our project and preparing estimates. **6-3: Emergency Management Debris Plan:** Received an email from Randy Berry at Androscoggin County Emergency Management about their desire to have towns designate a debris storage area for use during a disaster. Motion and second to designate the Town Pit on Pit Road as the designated area, unanimous vote. **6-4: Nezinscot Dam Emergency Action Plan Test:** A test of the recently approved EAP has been scheduled for September 28<sup>th</sup>. **6-5: Paving and Construction Financial Report:** Kurt Schaub presented to the board a rundown of where the town presently stands with Paving and Construction. **6-6: Annual Audit:** Auditors will be in the office on Wednesday, Thursday and Friday, August 23-25. **6-7: Tax Commitment Timeline:** Will review tax commitment at next scheduled meeting. **6-8: Cobb Road/Back Cove ATV Complaint:** Kurt Schaub shared the letter of complaint with the board. The board has agreed not to take any action at this time and let the trial period continue. **6-9: Tree on Church Street:** Resident Ben Redstone indicated he plans to move ahead and have the tree by his home removed. Mr. Schaub reminded both Ben and Greg Roy that the arrangement will be between the two of them and that the town is merely paying a portion of the bill up to \$900. **6-10: Mill Hill Road Guardrail:** Kurt Schaub provided to

the board correspondence from Doug Coombs of the DOT relative to DOT's desire for additional guardrail by the Mill Hill Road Bridge. No action taken.

7. **Consent Agenda:** Motion and second to accept consent agenda as presented, unanimous vote.
8. **Executive Session – Highway Department Staffing – pursuant to 1 M.R.S.A. 405 (6) (A):** Motion and second to enter into Executive Session at 7:20pm, unanimous vote. Motion and second to exit Executive Session at 7:55pm, unanimous vote. Mr. Schaub is to work with Mr. Searles to develop a job description for Assistant Manager of the Highway Department.
9. **Adjournment:** Motion and second to adjourn meeting at 7:58pm, unanimous vote.

**Respectfully submitted,  
Rebecca M. Allaire, CCM**