

BOARD OF SELECTMEN MEETING
JULY 6, 2020
6:30 PM

1. Call to Order and Pledge of Allegiance: Meeting was called to order at 6:30pm by Kurt Youland, with the Pledge of Allegiance being said. Present: Steve Maheu, Kevin Nichols, Kurt Youland, Warren Hood, Angelo Terreri, Kurt Schaub, Lisa Bennett and Nathan Guptill. Guest: Brent Fanjoy, Veronica Horn and John Cleavand.

2. Adjustments to the Agenda: Add High Speed Internet for Office as item 8-9.

3. Organizational Meeting:

1: Election of Officers: Kurt Youland nominated as Chairman, motion and second to elect Kurt Youland as Chairman, unanimous vote. Kevin Nichols was nominated as Vice Chairman, motion and second to elect Kevin Nichols as Vice Chairman, unanimous vote.

2: Adoption of Rules and Procedures: Robert Rules of Order: Motion and second to adopt Robert Rules of Order, unanimous vote.

3: Adoption of Municipal Officers Manual: Motion and second to adopt to use the Municipal Officers Manual, unanimous vote.

4: Appointment of Liaisons for Boards and Committees: Motion and second to appoint the following, unanimous vote.

Road Committee/Public Works:	Kurt Youland
Planning Board:	Kurt Youland
Solid Waste:	Kevin Nichols
Fire Department:	Warren Hood
Rescue Department:	Angelo Terreri
Leavitt Institute:	Steve Maheu

5: Authority of the Chairman – Setting of the Agenda: Motion and second to grant authority to the Chairman and Town Manager to set agenda, unanimous vote.

6: Tax Receipting Policy Review: Motion and second to accept the Tax Receipting Policy as presented, unanimous vote.

7: Disbursement Review/Weekly Payroll Authorization/State Fee Payment: Motion and second to accept policy as presented, unanimous vote.

8: Policy for Contacting Town Attorney: Motion and second to accept policy as presented, unanimous vote.

- 4: Public Hearings – Medical Marijuana Establishment License: 4-1: Vacationland Cannabis:** Open Public Hearing: Been in operation for a year no complaints, check good, has made involved with the community, made a donation to some local organizations. Closed Public Hearing. Motion and second to approve renewal, unanimous. **4-2: James Baillargeon 1464 Auburn Road, New Cultivation Area:** Opened Public Hearing, no complaints & in compliance. Closed Public Hearing, motion and second to approve, unanimous. **4-3: Herben Legend:** Opened Public Hearing, no complaints in compliance. Closed Public Hearing, motion and second to approve, unanimous.
- 5: Town Planner Report – Points North Subdivision Access Plan:** Town Planner John Cleveland discussed this project, which is a subdivision of a lot that covers both Residential and commercial zones. A self-storage facility has been proposed for a portion that fronts on Route 4 by Desmond Duguay. The access plan for the subdivision requires approval by the Road Commissioner/Board of Selectmen. The driveway needs to be upgraded, asking for a conditional agreement. Desmond Duguay is willing to have driveway upgraded and will maintain before getting permit. Motion and second to approve agreement, 4 in favor, Kurt Youland abstained from vote.
- 6: Rescue Department Report:** 84 calls for the month of June, total calls year to date 493. Department holding trainings on Difficult Airways. Have been reviewing policies as well. Unit 2 needs a new injector pump and brakes.
- 7: Fire Department Report:** Had 10 calls in the month of June, which brings yearly total to 129 calls. Received stabilization struts and had a demo on them before monthly meeting. Had all the trucks pump tested, 2 out of 3 engines passed with flying colors, one unit barley passed. **7-2: FY 2021 Stipends:** Nathan thinks they should remain the same as last years. Motion and second to keep stipends the same as FY 2020, unanimous.
- 8: Town Manager’s Report: 8-1: Financial Statements:** Preliminary June 30 financial statements provided to board for review. The statements are still preliminary, as bills always filter in after July 1 that belong in the year that ended June 30th. **8-2: Tax Acquired Property:** Clear to sell two properties acquired for unpaid Taxes. One is a mobile home and garage on 1.95 acres on Buckfield Road and the other one is a house/barn on 0.61 acres on Lower Street. Can be advertised for sale be sealed bid, to be opened during the July 20th meeting if board chooses. Motion and second to have a sealed bid, unanimous. **8-3: Pole Permit:** Application for 21 poles along 6,600 feet of Ricker Hill Road, presumably in anticipation of the solar farm project that was recently approved by the Planning Board. Motion and second to approve, 4 in favor, Steve Maheu abstained. **8-4: July 14 Town Office Operations:** Would like to consider closing the Town Office to regular business operations during the Election. Reason for the request is the additional sanitation work that is required after

each polling booth is used and to have more space for social distancing. Motion and second to close Town Office to regular business operations, unanimous vote.

8-5: State Road Salt Bid: Town agreed to participate in the state bid for road salt for the coming winter. Pricing came in at \$53.50/ton – delivered. We now have an option of accepting or rejecting the price, and have until July 9 to accept offer.

Motion and second to accept the bid, unanimous. **8-7: Fern Street:** Have not received any response to the letter sent via Certified Mail about the condition of the chip seal surface on Fern Street. Motion and second to have Town

Attorney send letter to All State, unanimous. **8-8: Informational Report:** Becky Allaire has earned her Lifetime Certification designation from Maine Town

And City Clerks Association. **8-9: High Speed Internet for Office:** Motion and second to have Town Manager go ahead with getting high speed internet for the office, unanimous.

9: Consent Agenda: Abatements: There are two abatements to be considered. One corrects that certain improvements were taxed to the wrong parcel, and the other recognizes that a parcel that was carried on the books for many years never really existed in the first place. Motion and second to approve the consent agenda, unanimous.

10: Executive Session – Personal pursuant to 1 MRSA 405 (6) (A): Motion and second to enter into executive session at 9:00pm, motion and second to exit executive session at 9:20pm, no action taken.

11: Adjournment: Meeting adjourned at 9:30pm

Respectfully submitted,
Rebecca M. Allaire, CCM