

**BOARD OF SELECTMEN MEETING  
TUESDAY, JANUARY 21, 2020  
6:30PM**

- 1. Call to Order and the Pledge of Allegiance:** Meeting called to order at 6:30pm by Kurt Youland and the Pledge of Allegiance was said. Present: Steve Maheu, Kevin Nichols, Kurt Youland, Warren Hood, Angelo Terreri, Kurt Schaub, Bob Folsom. Guest: Richard Lee, and Rachel Pack.
- 2. Adjustments to the Agenda:** Add Rachel Pack as 5-4A.
- 3. Highway Department Report:** No Report.
- 4. Code Enforcement Officer's Report: 4-1: Regular Monthly Report:** Board reviewed report, no discussion.
- 5. Town Manager's Report: 5-1: Financial Statements:** Board reviewed, no discussion.  
**5-2: Comprehensive Plan:** The Comprehensive Planning Committee met on January 9<sup>th</sup> for its final meeting to consider and make changes to the draft plan that came about from December's public hearing. The plan now is to submit to Augusta for review. A submittal form is required, which must be signed by the chief elected official, and the chair of the comprehensive planning committee. Kurt Youland signed the submittal form and Kurt Schaub will submit to Augusta. **5-3: Leavitt Institute Heat Pumps:** The four air conditioning compressors that cool the top two floors at the Leavitt Institute have reached a point where they can no longer be serviced. Looking at long term HVAC needs of the building, bids were solicited through a request for proposal process. Two contractors attended a mandatory pre-bid meeting. Only one contractor, Damon Mechanical Services submitted a proposal. Damon's bid covers the installation of four new heat pump units that will provide both heating and cooling on the upper two floors. The units would be mounted where the present air conditioning compressors are now located. Damon's proposal for the two floors is \$25,855.00. Motion and second to approve up to \$25,855.00 the heat pumps and installation, unanimous vote. **5-4: FY2021:** Upcoming Budget Committee meetings are scheduled for January 22, 29 and February 4<sup>th</sup> and 6<sup>th</sup> tentative. Board asked Kurt Schaub to see if the Budget Committee would like to meet on February 6<sup>th</sup> for the final joint meeting. **5-4A: Rachel Pack – Fireworks:** Rachel would like to request help from the town with the Fireworks if she is not able to raise all the funds. Currently has a balance of \$4,547 in account. Motion and second to approve up to \$7,500 from any funds left unused, 3 in favor, 1 opposed and 1 abstained. **5-5: Town Forest:** The deeds to correct the unintended transfer in 2007 of the Town Forest lot to the winning bidder for a tax-acquired parcel have all been signed and recorded. The board would like to add an article to the Town Meeting Warrant asking for permission to sell this lot. **5-6: Fire Department Grant Assistance:** The Fire Chief would like to use a portion of his budget for grant preparation assistance, to assist with the cost of replacing equipment in the department. Motion and second to

approve up to \$1,500 for assistance in writing the grant, unanimous vote. **5-7:**

**Informational Report:** The required Trio System upgrade will take place on Monday, January 20<sup>th</sup>.

- 6. Consent Agenda:** Motion and second to accept the consent agenda, unanimous vote.
- 7. Executive Session – Personnel (pursuant to M.R.S.A 405(6) (A) – CEO Performance Evaluation:** Motion and second to enter into Executive Session at 7:20pm, unanimous vote. Motion and second to exit Executive Session at 7:40pm, unanimous vote.
- 8. Adjournment:** Motion and second to adjourn at 7:40pm, unanimous vote.

**Respectfully submitted,  
Rebecca M. Allaire, CCM**