

**Board of Selectmen Meeting Minutes**  
**Monday, June 17, 2024**

- 1. Call to Order and Pledge of Allegiance:** Meeting was called to order at 6:00pm by Kurt Youland and the Pledge of Allegiance was said. Present: Steve Maheu, Kevin Nichols, Kurt Youland, Warren Hood, Angelo Terreri, and Kurt Schaub. Guest: Mike Chavez, Alexander Chavez and Sue Chavez.
- 2. Adjustments to the Agenda:** Add Alexander Chavez/Boy Scouts Project as 3.0
- 3. New Business: 3-0: Alexander Chavez:** Alexander is working towards his eagle rank and one of the requirements is a service project. He would like to add to the veteran's memorial area at the existing south main street location. His plan is to build a veterans remembrance park around the existing veterans memorial. Funds will be raised by selling inscribed bricks with veteran's name, rank and military branch on them. Troop 187 will provide a website link in the event people want to purchase them later. The project will start as soon as the selectmen gives Alexander Chavez permission. Motion and second to grant Alexander permission to complete his eagle scout projects, unanimous vote. **3-1: Terry & Maxines – Liquor License Renewal:** Board reviewed application, no issues, motion and second to approve the license, unanimous vote. **3-2: Culvert Bid:** Received two bids, one from Hood Farm LLC and one from Northland TruValue. Hood Farm LLC bid was less for the 15 inch and 48 inch and Northland TruValue bid was less for the 18-inch culverts. Motion and second to award Hood Farm LLC for the 15- and 48-inch culverts and to award Northland TruValue the bid for the 18-inch culverts, 3 in favor, Warren Hood and Steve Maheu abstained. **3-3: State Salt Bid:** This year's lowest bidder is Eastern Salt, at \$78.50 per ton, which is down from \$80.08 over this past season. Motion and second to accept bid, unanimous vote. **3-4: Fireworks:** Need to raise \$3,300 more for the fireworks the rest of the money was already raised. Motion and second to approve spending \$3,300 for the fireworks, which at Town Meeting was voted on to spend up to \$7,000 on the fireworks, 4 in favor, Steve Maheu abstained.
- 4. Old Business/Projects: 4-1:** Town Manager, Kurt Schaub received a letter from Tom Miragliuolo of the Bureau of Resource Information and Land Use Planning, indicating the town's amended Comprehensive Plan was found to be complete and consistent. The board asked that this be added to the Planning Board Agenda for them to review. **4-2: 2013 International – Auction:** One bid was placed in the amount of \$20,100.00. This amount is less than the reserve placed on the item. The bid was from the town of Chesterville, they are interested in coming in to negotiated price. Motion and second to approve Town Manager, Kurt Schaub, to start

negotiations at \$35,000, unanimous vote. **4-3: Projects:** **4-3a: Boofy Quimby Hall Improvements:** Kurt Schaub met with Tom Perkins at the site, and they have now collected the information they need to best advise us on the scope of work to ensure the building meets applicable codes. **4-3b: Transfer Station:** Kurt Schaub met with DEP regarding their requirements to move forward with our project. We will need a variance as the project will reduce one of the setbacks on the roadside of the property. DEP considers our change a “major project” that will amend our current license as opposed to a “minor revision” and as such they will be looking for more detailed construction specifications. Our initial license was granted under a permit by rule, so we are trying to keep it from evolving to an even higher application threshold. **4-3c: Leavitt Institute:** Nothing new at this time. **4-3d: Town House:** The bush remaining by the front of the Natural History Club building is inundated with caterpillars, not Brown Tail, and is essentially gone. Public Works will remove it.

- 5. Regular Reports:** **5-1: Highway Manager:** All looks good, have been focused on building up and preparing Merrill’s Mills Road for new pavement. **5-2: Code Enforcement Officer:** All looked good, work is getting busy. **5-3: Town Manager:** **5-3a: FY 2025 Pay Orders:** Pay orders intended to go into effective on July 1<sup>st</sup>. They were prepared to be consistent with the FY 2025 budget and the newly negotiated union agreement. Motion and second to approve pay orders, unanimous vote. **5-3b: DOT Communications:** Kurt Schaub had a call last week advising him that the state is about to impose a 25-ton weight limit on the bridge over the Nezinscot River on Turner Center Road. We had thought that the replacement of this bridge was in the work program for this year but apparently it won’t be getting replaced until next year. The board would like to invite DOT to the next meeting and would like to see the engineer’s report in regard to the weight limit. Kurt Schaub has been asked to meet with their safety staff about a comprehensive improvement plan for the Route 4 corridor, which will take place on July 9<sup>th</sup>. **5-3c: TIF – Solar Project:** Board would like to invite John O’Donnell’s staff to attend a meeting in August to discuss this. **5-3d: Speed Limit Studies:** The town has been asked to add speed limit signs on Tidswell Road and Airport Road. Neither road has a DOT assigned speed limit, which is required for the posted limit to be enforceable. Motion and second to not do a speed study and not to add speed limit signs, unanimous vote. **5-3e: FEMA – December Storm:** The Fire Department burned the mountain of brush from last December’s storm. The next step is to estimate the amount of ash that remains per cubic yards. **5-3f: Office Closings:** Would like to close the office on June 28<sup>th</sup> at 11:00am to provide sufficient time for fiscal year-end reporting and to print, sign, notarize and deliver tax liens to the Registry of Deeds, which has given us a 2:00pm deadline to get them there. Motion and second to approve closing the

office at 11:00am on June 28<sup>th</sup>, unanimous vote. Would also like to see if the board would consider allowing the office to be closed on Friday, July 5<sup>th</sup>, with the caveat that staff utilize their own time (vacation or personal) to cover the day, unanimous vote to allow the office to close on July 5<sup>th</sup> with staff using their own time to cover the day, unanimous vote. **5-3g: Town Manager Vacation:** Kurt Schaub would like to request vacation from July 26<sup>th</sup> through August 4<sup>th</sup>, returning on August 5<sup>th</sup>. Motion and second to approve vacation, unanimous vote.

- 6. Consent Agenda:** Motion and second to approve the consent agenda with the exception of the missing minutes, unanimous vote.
- 7. Executive Session – Labor Negotiation:** Not held. Motion, second and unanimous vote to accept the agreement for July 1, 2024, through June 30, 2027.
- 8. Executive Session – Legal:** Motion, second and unanimous vote to enter Executive Session at 7:18pm. Motion, second and unanimous vote to exit Executive Session at 8:15pm.
- 9. Adjournment:** Motion, second and unanimous vote to adjourn at 8:15pm.

**Respectfully submitted,  
Rebecca M. Allaire, LCC**